

COMMERCIAL TENANCY APPLICATION

Item

Item Schedule

1. PREMISES DETAILS

Address: _____
Lease commencement date: ____ / ____ / ____ Lease term: _____ weeks / fortnights / months / years
Rent: _____ Including / excluding / plus GST per week / fortnight / month / annum
Security Deposit: _____ Total amount payable on signing of Lease: _____
Fixtures/Fittings/Chattels: _____
Proposed Uses of Premises: _____

2. APPLICANT'S DETAILS

Name: _____ Email: _____
Address: _____
Phone (H-): _____ Phone (W): _____ Mobile: _____ Date of Birth: ____ / ____ / ____
Driver's License/18+ card No.: _____ Passport No.: _____
Driver's License/18+ card State: _____ Passport Country: _____
Health Care Card No.: _____ Pension Card No.: _____
Health Care Card Expiry: _____ Pension Card Expiry: _____
Solicitor: _____ Phone: _____
Address: _____ Fax: _____

3. APPLICANT'S BUSINESS

3.1 Company Name: _____ ACN: _____
Trading As: _____ ABN: _____
Business Description: _____ Business Experience: _____ years
Other Trading Locations: _____
3.2 Guarantor: _____ Phone: _____
Address: _____ Fax: _____

4. APPLICANT'S HISTORY

4.1 Current Trading Address: _____
Period of Occupancy: _____ Rent: _____ per Week / Fortnight / Month / Annum
Reason for leaving: _____
Landlord/Agent Details (if applicable) Name: _____ Phone: _____
4.2 Have you ever been evicted from a premises? Yes No

5. APPLICANT'S PROPERTIES

5.1 Address: _____
Market value (estimate): \$ _____ Monies owing (estimate): \$ _____
Market value (estimate): \$ _____ Monies owing (estimate): \$ _____

6. APPLICANT'S CREDIT HISTORY

6.1 Creditor: _____ Loan Amount: _____ Loan Period: _____
6.2 Creditor: _____ Loan Amount: _____ Loan Period: _____
6.3 Are you currently in debt to any landlord or agent? Yes No

7. OWNERS/PARTNERS/DIRECTORS

Name	Position	Address	Phone
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

8. LANDLORD / AGENT

Name: **St Anthony's Group Pty Ltd T/As PRDnationwide Leichardt** ABN: _____
Address: **405 Parramatta Road** Phone: **(02) 9564 3177**
Leichardt NSW 2040 Fax: **(02) 9564 3199**
Email: **enquiries@ordleichardt.com** Mobile: _____

9. UTILITY CONNECTION

Please specify requirements (if any) regarding connection/disconnection of utilities:

10. BUSINESS REFEREES (All Referees should not be related to you)

Referee 1:	Phone: _____	Relationship: _____
Referee 2:	Phone: _____	Relationship: _____
Referee 3:	Phone: _____	Relationship: _____
Referee 4:	Phone: _____	Relationship: _____

11. EMERGENCY CONTACT

Note: This information is required in case we need to contact you as a matter of urgency arising from your tenancy and your normal contact details are not responding.

Next of Kin: _____ Phone (H): _____
Address: _____ Phone (W): _____
Mobile: _____
Other: _____ Phone (H): _____
Address: _____ Phone (W): _____
Mobile: _____

12. ADDITIONAL CONDITIONS

13. SIGNATURES

Applicant's Signature: _____ Date: ____ / ____ / ____
Agent's Signature: _____ Date: ____ / ____ / ____

Terms of Application

1. Declaration

The Applicant declares:

- (1) that all the above details are true and correct,
- (2) that the Agent is authorised to cross reference relevant detail against the listed references and check through any reference check organisation that the Agent may be affiliated with,
- (3) not to be bankrupt or insolvent.

2. Applicant Agrees

The Applicant agrees that:

- (1) they have inspected the Premises in Item (1) and accept its condition.
- (2) on acceptance of this Application by the Landlord being notified to the Applicant, verbally or in writing, the Applicant will rent the Premises from the Landlord under a Lease drawn up by the Agent and, upon the signing of the Lease, pay the Bond and Rent amounts in Item (1) by a method acceptable to the Agent. Such payments to be Cleared Funds prior to occupancy.
- (3) the Applicant will sign the Lease forthwith upon presentation of the same by the Agent
- (4) this Commercial Application, unless accepted, creates no contractual or legal obligations between the parties.

3.

Privacy Statement

The Agent collects and uses personal information obtained from you as the Applicant to provide the services required by you or on your behalf. You as the Applicant agree the Agent may collect, use and disclose your personal information in accordance with and subject to the *Privacy Act 1988 (CTH)* for (where applicable) marketing, sales promotion and administration and as required for legislative and regulatory requirements relating to promotion administration and use of the Agents products and services. If you have opted to use a utility connection service, you consent to the disclosure of the information contained within this Application to the utility connection provider for the purpose of enabling the connection and or disconnection of your services. Without provision of certain information the Agent may not be able to act effectively or at all on the Principal's behalf. The Applicant has the right to request the Agent provide details of such information and also correct any inaccurate or out of date information.